

CARLISLE BOROUGH SEWER SYSTEM AUTHORITY

MEETING MINUTES

January 20, 2026

A meeting of the Carlisle Borough Sewer System Authority was held at the Wastewater Treatment Facility on Tuesday, January 20, 2026, beginning at 4:04 p.m. Authority members participating were: Paul Siekert, Meghan Anderson, Ed Hazel, and Gary McCormick.

In addition, Dru Miller, Attorney from Martson Law Offices and Jamie Shambaugh, P.E. from Gannett Fleming Engineers were present.

Borough staff participating in the meeting included:, Jason Cohen, Director of Finance, Mo Abeln, Director of Water Resources, and Melissa Kenny, Treatment Plant Senior Operator.

Election of Officers

A motion and second was made followed by unanimous approval for the following positions:

Chairman – Ed Hazel

Vice-Chairman – Meghan Anderson

Secretary – Gary McCormick

Treasurer – Paul Siekert

Appointment of Advisors

A motion and second was made followed by unanimous approval for the following positions:

Solicitor – Martson Law Office

Consulting Engineer – Gannett Fleming

Meeting Minutes

A motion and second was made to approve the minutes from the October 21, 2025 meeting. The minutes were unanimously accepted and approved as then presented.

Report from Borough

The Treatment Plant Report was reviewed during the meeting. Melissa Kenny discussed the longer than normal wet well cleanout and emphasized the importance of the Hydrovane air compressor, noting that it operates continuously. She mentioned that it had been out of service for part of 2025. She explained that the compressor is critical for keeping rags and debris suspended in the wet well, allowing the raw pumps to move the material to the headworks, where screenings and grit are removed. When the compressor is not operating, debris can form a dense mat, which should be avoided as it makes wet well cleanout significantly more difficult.

Ms. Kenny also noted that Blooming Glenn replaced the gear worm drives on two of the four secondary clarifiers in November.

Report from Solicitor

Mr. Dru Miller stated that the deed transfer for the Post Road property has been finalized and has been sent off to the Borough solicitor.

Report from Consulting Engineer

Mr. Jamie Shambaugh reported that preparation of the 2025 Chapter 94 report is underway and indicated there should be no issues, as the Waggoners Gap pumping station concern is being addressed. He noted that the CAP plan has been finalized and is actively being implemented, with the Borough managing most of the work and meeting the key requirements outlined by DEP. Mo Abeln also provided an update on the actions the Borough has taken in support of the CAP plan.

Mr. Jamie Shambaugh presented three requests that needed to be ratified.

Carlisle Middle School – (Waggoners Gap Road)

Jim Thorpe Center – (Dickinson)

A motion was made to approve, seconded and unanimously approved.

Old Business

There was no old business.

New Business

There was no new business.

Public Comment

There was no public comment.

Adjournment

With no other reports or business to conduct a motion to adjourn was seconded. All were in favor and the motion was unanimously approved. The meeting was adjourned at 4:29 pm.

Secretary

Melissa Kenny

Recorder of Meeting Minutes